



If you are a tech savvy individual, working or have worked in construction, with a desire to expand your knowledge in Health and Safety, this role could be perfect for you.

About Us

Nailed It Safety Solutions is a thriving Health and Safety Consultancy specialising in Construction. Based in Christchurch, we have people in Auckland, Wellington and Christchurch itself (obviously!) and work with great companies nationwide thanks to the magic of Zoom2meeting.

We make Health and Safety easy, for builders, electricians, developers, plumbers, drainlayers, scaffolders and so on. We love what we do because our work makes a real difference in ensuring that hard working tradies go home safe every day.

As a family-owned business, we have a tight nit team that grows together. We put a lot of emphasis on continuous improvement, personal & professional growth, and having an "Above the Line" mindset. All of this contributes to making Nailed It Safety Solutions a great team to be a part of.

Summary of the Role

We're after a Health and Safety Consultant / Project Manager to join our team. The role is to put together policies, systems, and processes for our clients, and to train them on its use. In terms of your average day it's about 80/20 in front of the computer / out at the clients office to run training workshops & help them implement the outstanding processes you've developed.

This position requires a good understanding of the construction industry and great computer skills. You'll ideally be comfortable working with Microsoft Word, Teams Excel, Jotform, and iAuditor but we'll train the successful applicant in these.

Here's more detail about the role:

The full-time role is a remote position, able to work from anywhere you can get a good internet connection and requires someone who can understand the challenges that our clients face. Most of our clients are in the Construction industry (it's our specialty), but we also provide tailored systems for manufacturing and other industries. We'll also likely to get you to help with assessing the H&S systems of our clients subbies when they pre-qualify with our client.

The role requires an ability to learn technical skills quickly, combined with an understanding of Health and Safety in the construction industry. You'll need to have strong computer skills (MS Office), and have strong people skills for connecting with clients (read: you really like coffee).

As we mentioned it's roughly in the office/ out of the office type role. You need to be comfortable speaking to both senior management & the guys / gals on the tools.

In return, we offer a work environment where you get to grow both personally & professionally. You'll see your work make real impacts in the lives of others. And you'll learn a lot as you work with some of New Zealand's best developers, builders and tradies.

Responsibilities include:

- Develop and put together risk-assessment & other H&S related documentation for our clients.
- Write and edit existing templates. Grow & evolve our existing library of content with your own expertise.
- Train clients on the use of our systems.
- Collate feedback & input from clients to shape your policies – essentially be ever learning.
- Pre-qualify contractors for our clients – assess their existing documentation & provide guidance for improvement.



Here are a few reasons why you will love life at Nailed It Safety Solutions:

- We're a tight-knit team of 7 staff. So we're small enough that your role is highly influential and will have a big impact, yet big enough that you get to enjoy a team environment of like-minded peers.
- You get to make a real difference. People say that first-responders are great because they save lives (and rightly so). Well, so do we.
- We place huge importance on constantly learning. Professional & personal development is right up our ally.
- We have a framework in place for continuous improvement – basically, your ideas are valued & the good ones are treated like gold.
- We're well setup for remote working and make good use of MS Teams, zoom etc.. Being a family business, we understand that you're after a work-life balance.

If this sounds like the type of role you'd love, here's what we're looking for:

- Exceptional attention to detail. You must be someone who gets the details right. The role demands excellent written communication, grammar and strong interpersonal skills.
- A working knowledge of Health and Safety Ideally Sitewise, contractor pre-qualification or other construction safety work.
- Strong self-management and analytical skills, and the ability to juggle multiple clients at once.
- Great computer skills. We're not asking for you to write your own software, but you must be confident with Microsoft Word.
- A drive for continual improvement. You'll love learning, be passionate about doing things well, crave feedback, and be continually looking to improve yourself and your results.

This role is a full-time role.

Keen? Here's how to apply.

Firstly, to apply for any role with Nailed It Safety you must have the right to live and work in New Zealand.

Get your CV and cover letter ready.

[APPLY ONLINE NOW](#)